

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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June 15, 2010

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of 05/18/10

B. Approve Administrative Executive Session Meeting Minutes of 05/18/10

C. Approve Special Administrative Board Meeting Minutes of 06/01/10

D. Approve Special Administrative Executive Session Meeting Minutes of 06/01/10

E. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

3. NEW BUSINESS FOR SITTING BOARD

A. Approve Payment of Bills Listed

B. Approve RI Clean Water Finance Bond Capital Expense Payments for Tanks Project

4. ADMINISTRATIVE BOARD 2010 ELECTION

A. Certification of Election Results

B. Swearing in of New Members

5. ELECTION OF BOARD CHAIRMAN

6. GUESTS

7. CORRESPONDENCE

A. Letter Dated 6/4/10 from The Trust re: TOPS and Bonus Dividends

B. Invitation from ASRWWA – Seminar for Water Board Members

8. UNFINISHED BUSINESS

A. Only District Registered Voters Authorized to Sign Election Nomination Papers

B. Replacement of Police Details with Staff Trained in Flagging, Except for Extraordinary Instances (J. Richard)

9. NEW BUSINESS

A. Assignment of Subcommittee Members and Chairmen

B. Assignment of FY-10 Audit Review to Administrative Subcommittee

C. Fire Hydrant Maintenance, Valve Maintenance and Dead-end Flushing Using Cash Reserves (P. Driscoll)

CONTINUED

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10. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Recommend Grace Period for Payment of Water Bills

E. Water Quality – Update

F. Tanks Project – Update

G. SCADA Project – Update

H. Office ISDS Update

I. Legislation – Update

1) Cross Connection Control

2) Hydrant Fees

3) Meter Replacement

J. Request Authorization to Solicit Bids from On-Call Contractors for Anthony Road Water Main Loop-in.

K. Distance Exception for Water Service Line Exceeding 150 feet – 502 Black Point Lane

11. REPORT FROM LEGAL COUNSEL

12. EXECUTIVE SESSION 42-46-5 (a) (2) Job Performance: Any persons to be discussed in executive session have been so notified and this statement shall be noted in the minutes of the open meeting.

A. Job Performance: 42-46-5 (a) (1)

B. Litigation: 42-46-5 (a) (2)

a. Newport Water Department – PUC Report and Order: Docket #4025

b. Newport Water Department – PUC Application to Change Rates: Docket #4128

c. Newport Water Department – DPUC Complaint re: Emergency Connection Water Use Credit: Docket D-09-108

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

13. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

14. ADJOURNMENT

Posted – 06/11/10

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.